

State Office of Administrative Hearings Resource Efficiency Plan  
Quarterly Update for Quarter Ending May 31, 2009

Headquarters: Austin, William P. Clements State Office Building, 4<sup>th</sup> & 5<sup>th</sup> floors;  
Field Offices: Corpus Christi, Dallas, El Paso (state-owned building), Ft. Worth,  
Houston, Lubbock, San Antonio, and Waco (state-owned building)

In accordance with Executive Order RP-49, the State Office of Administrative Hearings (SOAH) reports the following regarding its Energy Conservation Plan.

As indicated in the previous reports, SOAH will continue to review its equipment inventory to ensure that necessary equipment purchases and/or replacements include energy saving features, if available. For example, SOAH's Information Technology Committee will be asked to include as a key feature for all replacement printers or copiers the ability to duplex documents.

SOAH continues to inform staff about energy conservation via e-mail messages and posters placed in various locations throughout SOAH's Austin and field offices. Specifically, during this quarter, e-mails were sent to all SOAH staff to announce:

- 1) Home Depot's partnering with the Texas Commission on Environmental Quality to host an Earth Day consumer education event on April 18, 2009
- 2) Texas Facilities Commission's Recycling computer and electronics effort on April 24, 2009
- 3) Texas Facilities Commission's Earth Day celebration on April 24, 2009
- 4) The second annual Energy Star Sales Tax Holiday from May 23 – 25, 2009

SOAH does not have any state-owned vehicles and therefore no stated goal or report on this item. Likewise, SOAH is a tenant agency (located in both state-owned buildings and leased office spaces) and does not have information necessary to quantify associated energy expenditures/savings. Therefore, SOAH's energy conservation plan does not include a percentage goal for reduced energy expenditures. SOAH's plan does, however, include a commitment to continue encouraging staff to be mindful of, and to participate in, energy conservation efforts in the office and at home.

**ESTIMATED MILEAGE AND COST SAVINGS**

SOAH's energy conservation plan includes the ability of Administrative Law Judges to work at home one or two days each week as their hearing schedules allow, which helps conserve gasoline. Additionally, SOAH continues to hold videoconferences for meetings and training purposes, and to conduct video and telephone hearings when possible and practical to reduce travel. Conservative estimates of the mileage (gasoline) and cost savings from conservation efforts related to "work at home" savings during the third quarter of FY 2009 are set out below.

Reporting period: March 1, 2009 – May 31, 2009	Estimated Travel Miles Saved	Approximate Cost Savings
Work at Home Savings (1)	10,762	\$922.68
Videoconference Savings (Hearings and Administrative) (2)	10,691.8	\$8,058.49

(1) Calculated at \$1.77/gallon estimated saved.

(2) Calculated at \$0.55/mile.